

GAP GENERAL ADMINISTRATIVE PROCEDURE

SECTION:	500 SCHOOL ORGANIZATION AND MANAGEMENT
GAP NUMBER:	557.00
SUBJECT:	Catholic Code of Conduct – Community Members
REFERENCE:	Policy 9.01 Catholic Code of Conduct Policy 2.00 Advocacy: School Concerns Resolution Policy Policy 6.69.1 Harassment and Discrimination Policy 7.12 Access to DPCDSB Properties
EFFECTIVE:	October 24, 2023
AMENDED DATE:	

*“...and what does the Lord require of you
but to do justice, and to love kindness, and to walk humbly with your God?”
Micah 6:8*

1. PURPOSE

- 1.1 The purpose of this General Administrative Procedure (GAP) is to elevate and enhance the Principal’s existing authority under the *Education Act*, the *Trespass to Property Act* and Dufferin-Peel Catholic District School Board (DPCDSB) policies and GAPs as they relate to ensuring that their school remains a safe and healthy place to learn and work for all students and staff.

2. BACKGROUND

- 2.1 The DPCDSB relies on parents/guardians, students, families, and staff as its partners working together to ensure that DPCDSB schools and offices are safe and healthy places to learn and work for all.
- 2.2 The DPCDSB has a legal obligation to ensure a safe learning and working environment for its students and staff. Policies and GAPs enacted by the Board of Trustees addressing inappropriate conduct by DPCDSB staff and students

2.3 This GAP applies to inappropriate conduct directed toward DPCDSB staff and/or students by

- Electronically recording meetings or telephone calls with staff without the explicit prior consent of all involved;
- Posting defamatory, offensive, or derogatory comments about the school, its staff, students, or any Community Member, on social platforms, or in or on any other forum;
- Any aggressive behaviour (including verbally or in writing) towards anyone;
- Disciplining another person's child;
- Disregard for compliance with DPCDSB and school policies and procedures.

4. ROLES AND RESPONSIBILITIES

4.1 School Principal

4.1.1 The school Principal may initiate the following steps Ilohne

- 4.1.4 The Principal shall call police and/or engage private security through the DPCDSB Chief Security Officer as appropriate in the circumstances.
- 4.1.5 The Principal shall notify the Superintendent of Human Resources and Employee Relations, or their designate, in compliance with their procedures for reporting actual or perceived threats to the health and safety of staff.
- 4.1.6